



**Sponsored by:  
The City of Ellisville**

# HOT DOG IT'S CHILI VENDOR REGISTRATION

Name/Organization/Business \_\_\_\_\_

Contact Person: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone Number (for day of event): \_\_\_\_\_

Name of Chili (if participating in cook-off) \_\_\_\_\_ Rate your chili as mild, medium, hot or blazing

Food items selling: \_\_\_\_\_

Booth 10.00: \_\_\_\_\_ Tent \$10.00: \_\_\_\_\_ Table(s) – \$5.00 per \_\_\_\_\_ Chair(s) - no charge \_\_\_\_\_

## General Rules:

- **Each vendor is responsible for acquiring a temporary food permit for the day of the event. There is a \$35.00 fee for the permit (no cost for non for profit groups). St. Louis County Health Department requires two (2) weeks to process permit applications and each team must follow the food code outlined by the St. Louis County Health Department. Permits must be posted the day of event.**
- Participants are responsible for unloading and displaying their items as well as clean-up.
- Electrical needs will be provided by the City of Ellisville.
- The Event will be held at Bluebird Park.
- All food items must be cooked on-site. Coleman stoves and grills work well.
- Check-in and set-up for the event will start at 12:00 am. All cars must be removed from event area by 5:00 pm
- Food items should be kept hot, preferably by electric crock pots or similar means.
- Chili is defined as any kind of spicy, stew-like dish cooked with chili peppers, meat (optional). Various other spices and ingredients may be added with the exception of rice or pasta.
- Awards to be announced at 7:30 p.m.

Deadline for Entry: October 20, 2017 • 5:00 p.m.

Send registration form and fee to the Ellisville Parks Department Attn: Sally Grobelny

For more information:  
Ellisville Parks Department 636.227.7508

Thank you for your interest in The Chili Cook Off. This event will be held on Friday, October 27, 2017 from 5:30 p.m. to 8:30 p.m.

**VENDOR POLICIES**

1. **Applications for vendor space will be accepted until Friday, October 20, 2017.** All application submittals **must** be complete and should include registration form and payment.
2. Vendors are responsible for obtaining a Temporary Food Establishment Application from the St. Louis County Health Department. Please fill out the enclosed Temporary Food Establishment Application and submit to: Tracey Hopkins, 74 Clarkson Wilson Center, Chesterfield, MO 63017. If you have any questions pertaining to this particular issue, please contact Tracey Hopkins at 314.615.0929. **Application deadline is Friday, October 20, 2016.**
3. Space is available on a first-come-first serve basis. Any substitution, additions, or elimination of products after application acceptance must be approved by the City of Ellisville Parks and Recreation Department. The City of Ellisville reserves the right to reject any application. Should the application be rejected before the vent, the vendor's application fee will be returned.
4. Vendors will forfeit space and fee if they do not arrive before 5:00 p.m. the day of the event.
5. Vendors may arrive only between 12:00 - 5:00 p.m. to set up. There will be a designated area for vendor parking. Each vendor **must** have all appropriate paperwork (Registration Form 2016 and Temporary Food Establishment Permit) on site the day of the event. If you do not have these two (2) items, you will be turned away and will not be allowed to participate. All paperwork inspections and County inspections will be the day of the event.
6. All vendors should be set up and ready for the public by 5:00 p.m. Each vendor is responsible for unloading and displaying their merchandise as well as clean up.
7. Each vendor must post a sign, visible to the public, with the name.
8. Vendors consent to being photographed for publicity/promotion purposes.
9. Animals of any kind will not be allowed in vendor areas.

**City of Ellisville "Hold Harmless Clause"**

"All other parties agree to indemnify and save harmless the City of Ellisville, its agents, servants and employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any acts or omissions of all other parties, its agents, servants or employees, including any and all expense, legal or otherwise, which may be incurred by the City of Ellisville or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of Ellisville or its agents, servants or employees contributed to such injury or damage."

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(Vendor/Company Name)

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(Signature on behalf of Vendor)

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(Date)

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(Printed Name)