

MEETING MINUTES
Economic Development Commission Meeting
Meeting Date June 2, 2020

Chair St. Onge called the virtual meeting (via Zoom with an open code) to order at 6:05PM

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Chair Charlie St. Onge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice Chair Melton.....	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Secretary Tom Reel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Kinkade.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marc Pemberton.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Weis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
FJ Schue	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Eric Wolf.....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ben Stegmann	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Also present were:

Ada Hood, City Planner

APPROVAL OF AGENDA

Commissioner Reel moved to approve the Agenda, and was seconded by Commissioner Pemberton

<u>Vote Call</u>	<u>Aye</u>	<u>Abstain</u>	<u>Nay</u>	<u>Absent</u>
Chair St. Onge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice Chair Melton....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Tom Reel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Kinkade.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marc Pemberton.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Weis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
FJ Schue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Eric Wolf.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ben Stegmann	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

OLD BUSINESS

- Awards Program discussion
 - Comment was made over the potential interest and lack of response by business during the continuing crisis, including potential for fewer/or no

sponsors; as well as, concern over local business focus on survival or re-start.

- Concern was also expressed over the possibility that November time-frame could be when a second COVID wave hits which would be more devastating and negatively impact any type of Awards ceremony.
- After some further discussion and consideration, including discussion to review again in September, it was recommended to cancel the 2020 event and plan for a November 2021 event.
- A motion was made and carried to formally postpone the Bluebird Business Awards Program until November 2021.
- Discussion to add Resiliency as an award category.
- Discussion was entertained to focus our efforts in conjunction with SBA to put together a Virtual Seminar to assist with the PPP submission process and conversion of money to grants
- Dennis Melton volunteered to contact the SBA and gather information on the opportunity and timing to conduct such a seminar
- Ada confirmed virtual technology would allow a large audience.
- A motion was made and carried to pursue development of a Virtual Seminar on the aid and Grant programs with these questions in mind:
 - How do I convert this to a funding Grant?
 - What are the rules and guidelines for allocation of funds – how much for employee salary, how much can be allocated for business expenses
 - What record-keeping and documentation is required to obtain a Grant
 - How small businesses need to work with SBA to apply and receive Grant
- Next EDC meeting is scheduled for August 4, 2020

Meeting adjourned at 6:45